

**GEAUGA COUNTY PROBATE COURT
JUDGE TIMOTHY J. GREDELL**

SUMMONS INSTRUCTIONS

If a summons is required for any probate proceeding, then, using the form titled “GC PF 63.0 – Summons,” the Filer shall (i) prepare a separate summons for each party entitled to receive a summons, and (ii) deliver the original and two copies of each such summons to the Clerk, together with the pleading (and sufficient copies of that pleading needed for service) that requires a service of summons.

Additionally, if a person has waived service of summons using the form titled “GC PF 63.1 – Waiver of Service of Summons,” then the Filer shall promptly deliver that waiver to the Clerk.