

Geauga County, Ohio – Probate Court

Request Form – Legal Packets for Probate Estate Matters

Probate Clerks and other court employees cannot tell you what legal packet to choose or otherwise give you legal advice.

You should read all Information Sheets and Checklists included in the packet before making a final decision to complete and file any forms.

Also, you should consider making an appointment with our Help Center before making a final decision by calling 440-226-4928.

Note: You may not need to use all documents included in the packet that is provided to you, depending upon the facts of your matter. Please read the Checklist that is included in the packet.

Note: In addition to the information sheet included in the packet, there are other information sheets that may be relevant. Please check the Help Center information sheets on our website - <https://geaugapjcourt.org/>. Again, our Help Center can assist you by providing relevant information.

Below is some fundamental information:

Application to Probate Will. If you want to probate an original Will, then consider the “Application to Probate Will” packet.

Application to Probate Lost, Spoliated, or Destroyed Will. If you want to probate a Lost, Spoliated, or Destroyed Will, then consider the “Application For Admission To Probate Lost, Spoliated, Or Destroyed Will” packet.

Application for Authority to Administer Estate (Full Administration). If the total value of the probate property is greater than \$35,000 (or \$100,000 if there is a surviving spouse), then consider the “Application for Authority to Administer Estate” packet, and if the Decedent had a Will, then either the “Original Will” packet or the “Lost Will” packet.

Application to Relieve Estate from Administration. If the total value of the probate property is not more than \$35,000 (or \$100,000 if there is a surviving spouse), then consider the “Application to Relieve Estate from Administration” packet, and if the Decedent had a Will, then either the “Original Will” packet or the “Lost Will” packet.

Application for Summary Release from Administration. If (1) you paid the funeral bill and (2) the total value of the probate property is not more than the lesser of (i) the funeral bill or (ii) \$5,000 (or \$40,000 if there is a surviving spouse), then consider the “Application for Summary Release from Administration” packet.

Application for Short Form Release from Administration. If the total value of the probate property is not more than \$1,000 and an Application for Summary Release from Administration is not applicable, then consider the “Application for Short Form Release from Administration” packet, and if the Decedent had a Will, then either the “Original Will” packet or the “Lost Will” packet.

Application for Certificate of Transfer. If (i) the only probate property is real property, (ii) no probate proceeding is pending and none is contemplated, and (iii) more than six months has passed since decedent's death, then consider the "Application for Certificate of Transfer" packet, and if the Decedent had a Will, then either the "Original Will" packet or the "Lost Will" packet.

Application to Release Medical Records. If you want to obtain medical records and medical billing records, then consider the "Application to Release Medical Records and Medical Billing Records" packet.

Application to Release Financial Information. If you want to obtain financial information regarding a Decedent from a financial institution, then consider the "Application to Release Financial Information" packet.

Please give me the following packet(s):

- Application to Probate Will
- Application to Probate "Lost" Will
- Application for Full Administration
- Application to Relieve Estate from Administration
- Application for Summary Release from Administration
- Application for Short Form Release
- Application for Certificate of Transfer
- Application to Release Medical and Medical Billing Records
- Application to Release Financial Information

Date: ____/____/20 ____

Signature: _____

[Print Name]